

भारत सरकार/GOVERNMENT OF INDIAअंतरिक्ष विभाग/DEPARTMENT OF SPACE

उत्तर-पूर्वी अंतरिक्ष उपयोग केंद्र/NORTH EASTERN SPACE APPLICATIONS CENTRE

उमियम/UMIAM-793103, मेघालय/MEGHALAYA

Ph No. 0364-2308780/81, Fax- 0364- 2570139

**Work:** -Construction of RCC Retaining wall on the one side of MATRIS Building at NESAC, Umiam, Meghalaya.

**NIT No:** - निविदा सूचना सं. /E-Tender Notice No NESAC/ DIR/CMD/275/2025 दिनांक/ dated 11.12.2025

**TECHNO-COMMERCIAL BID DOCUMENT**

**ITEM RATE WORKS CONTRACT**

## **DETAILED NOTICE INVITING TENDER**

**NIT No: - निविदा सूचना सं. /E-Tender Notice No NESAC/ DIR/CMD/275/2025 दिनांक/ dated 11.12.2025**

Director, NESAC invites online item-rate tender for the following work:

Title of work	Construction of RCC Retaining wall on the one side of MATRIS Building at NESAC, Umiam, Meghalaya
Estimated cost put to tender	<b>Rs. 56,54,806/-</b>
Period of completion reckoned from the 15 <sup>th</sup> day of date of issue of work order	<b>06 Months</b>
Period during which the tender document can be requested	From: 09:00 Hrs on 12.12.2025 To: 23:30 Hrs on 28.12.2025
Period during which the tender document can be downloaded	From 09:10 Hrs on 12.12.2025 To: 23.59 Hrs on 28.12.2025
Bid Clarifications	From 10:00 Hrs on 12.12.2025 To: 15:00 Hrs on 28.12.2025
Reply to bid clarifications	Upto 18:00 Hrs on 29.12.2025
Last date and time for receipt of tenders	30.12.2025 upto 11:00 Hrs
Due date and time of opening of tenders	30.12.2025 upto 11:30 Hrs
Earnest Money Deposit (EMD)	Rs. 1,13,096/-

1. **Eligibility Criteria:**

The agency shall fulfill the following conditions: -

Sl. No.	Eligibility Criteria	Documentary Proof for the eligibility (To be scanned & uploaded)
<b>A.</b>	<b>WORK EXPERIENCE</b>	
a)	<p>Should have satisfactorily completed the similar work (s) as mentioned below during the last Seven years ending previous day of last date of submission of bid.</p> <p>i) Three similar works each costing not less than 40% of the estimated amount.i.e. <b>Rs.22.62 Lakhs(OR)</b></p> <p>ii) Two similar works each costing not less than 60% of the estimated amount.i.e.<b>Rs. 33.93 Lakhs(OR)</b></p> <p>iii) One similar work costing not less than 80% of the estimated amount i.e. <b>Rs. 45.24 Lakhs.</b></p> <p><b>Note:</b></p> <p>i) Similar work shall mean: <u>execution of civil works preferably retaining wall</u></p> <p>ii) In addition to work order &amp; completion certificates, the bidders may submit additional documents like BOQ or drawings to prove the criteria indicated in similar nature of work above.</p> <p>iii) The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of <b>7%</b> per annum, calculated from the date of completion to last date of submission of bids.</p> <p>iv) Work executed as subcontract or Joint Venture will not merit for eligibility/ evaluation.</p>	<p>a. Work orders &amp; completion certificates issued by the authority concerned to establish work experience.</p> <p>b. Completion certificates for works issued by Private parties shall be supported by TDS (Tax Deducted at surces) certificates.</p>
b)	<p>निविदाकार के पास निम्नलिखित होने चाहिए: /The tenderer should posses the following:</p> <p>i. जिले में आदिवासी निवासी के लिए अनुसूचित जनजाति प्रमाणपत्र /Schedule Tribe certificate for tribal resident in Meghalaya state. या /OR,</p> <p>ii. अन्यो के लिए खासी हिल्स स्वायत्त जिला परिषद ( केएचएडीसी ) से ट्रेड लाइसेंस/Trade license from Khasi Hills Autonomous District Council (KHADC) for others.</p>	<p><b>सक्षम अधिकारी के द्वारा /From Competent Authority</b></p> <p>निविदा के साथ जमा किया जाएगा अन्यथा प्रस्ताव पर विचार नहीं किया जाएगा।</p> <p><b>Shall be submitted along with the tender otherwise offer will not be considered.</b></p>
<b>B.</b>	<b>FINANCIAL CRITERIA</b>	

a)	Should have had average annual financial turnover not less than of 30% (i.e. <b>Rs. 16.96 lakhs</b> ) of the work during the last three years ending 31 <sup>st</sup> March of preceding year (i.e. <b>31.03.2024</b> ).	Certificate from Chartered Accountant for the Annual financial turnover and balance sheets showing Profit & Loss.
b)	Should not have incurred any loss in more than two years during the last five years ending <b>31.03.2024</b> .	
c)	Should have a solvency of 40% of the estimated amount i.e. <b>Rs. 22.62 Lakhs</b> .	Latest <b>Solvency Certificate</b> issued by any Scheduled Bank <b>not older than Six months</b> from the date of submission of bids.
d)	<p>The bidding capacity of the contractor should be more than the estimated cost of the work put to tender. The bidding capacity shall be worked out and declared by the tenderer and enclosed with the request for tender document based on the formula: <math>(A \times N \times 2) - B</math> where;</p> <p>A- Maximum value of work executed in one year (maximum turnover in one year) during last 5 years at current price level taking into account the work completed as well as work in progress.</p> <p>B- Value of existing commitments and ongoing work to be completed during the next 'N' years (i.e. <b>06/12= 0.5</b>)at current price level.</p> <p>N- Number of years prescribed for completion of the subject contract for which bids are invited. (<b>N= 06/12= 0.5</b>)</p>	<p>i. A Statement of ongoing works indicating financial commitment for each of these works during the stipulated period of completion mentioned for the subject tender as per Format-1 enclosed herewith. This is required in support of parameter 'B'.</p> <p>ii. Current costing level for value of work may be worked out as mentioned in notes above.</p>

2. The tender documents shall be downloaded from e-tendering website **www.tenderwizard.com/ISRO**. Downloading of tender documents alone will not make a tenderer eligible for participating in the bidding. The documents uploaded by the tenderers will be subjected to verification subsequently by Department. If found not meeting the requirement, such offers will be rejected.
3. (a)Tenders should be accompanied with valid Earnest Money Deposit for value specified in Para 1 above, in the form of Deposit at Call receipt/ Term Deposit Receipt / Demand Draft of any Scheduled Bank issued in favour of "**Director NESAC, Umiam, Meghalaya**"payable at SBI Barapani (or) in the form of Bank guarantee issued by a scheduled bank. Earnest Money Deposit shall be valid for **180** days from the due date of receipt of tenders. In case EMD in the form of DD is furnished, the same will be encashed immediately on opening of tenders and refund of EMD for unsuccessful tenderers will be made through cheque/ electronically by the Department.
- (b) The MSE units claiming exemption of Tender cost/ EMD should submit MSME UDYAM AADHAAR MEMORANDUM or registration certificate issued by District Industries Centre (DIC)/ Khadi&Village Industries Board (KVIB)/ Coir board/ National Small Industries Commission (NSIC)/ Directorate of Handicrafts and Handlooms or any other body specified by Ministry of MSME. The memorandum/ certificate shall be valid as on due date/ extended due date of the tender.
4. Tenders will be opened at the **Office of the Director, NESAC, Umiam, Meghalaya Pin-793103** on the stipulated date and time specified in Para 1 above.
5. (a) Original instrument of valid EMD shall be submitted to the **Office of the Director, NESAC, Umiam, Meghalaya Pin-793103** on or before due date and time of opening of tender. If valid EMD is not received on or before due date and time of opening of tender, the tender offer shall be summarily rejected.

(b) The MSE units claiming exemption of Tender Cost/ EMD should submit attested hard copy of MSME UDYAM AADHAAR MEMORANDUM or registration certificate as indicated in para 4(b) above. The hard copy of above memorandum/ certificate shall be submitted to the **Office of the Director, NESAC, Umiam, Meghalaya Pin-793103** on or before due date and time of opening of tender. If hard copy is not received on or before due date and time of opening of tender, the tender offer shall be summarily rejected.

6. **Sequence of Bid Opening/ Evaluation:**

(a) On the due date of opening, the Techno-commercial bid of those tenderers who furnished valid EMD as per Para 4 above will **only** be opened.

(b) On opening of Techno-commercial bid, further detailed scrutiny/ evaluation will be carried out in following stages:

**Stage-I: Document Verification** – The documents furnished by the tenderers along with the Techno-commercial bid will be scrutinized by CMD and reviewed in detail by a Technical Evaluation Committee (TEC) of NESAC. Any tender found as not fulfilling the eligibility criteria as mentioned in Para 2 above will be rejected at this stage and such offers will not be considered for further processing.

**Stage II: Technical Evaluation** - The competency of the tenderers will be further evaluated by TEC, including inspection of selected works carried out by tenderers, as per guidelines indicated in the Tender evaluation format. The Technical Evaluation format including the evaluation traits is enclosed in the tender document.

**Note:** Any particular tenderer who has been technically evaluated by any of the DOS/ISRO Centres/ Units/ABs in the past one year for any work of similar nature and magnitude and for same criteria of evaluation, such bidders will not be re-evaluated and the scores of the previous evaluation will be taken for the assessment of the eligibility for the present tender.

(c). The price bid of only those tenderers who have been qualified during the scrutiny and technical evaluation in Stage I and II will be opened separately on a specified date (with due intimation to the qualified bidders) and further processed, as per tender procedure/ stipulations.

7. The contractor, whose offer is accepted, will be required to furnish performance guarantee of **5%** (Five Percent) of the tendered amount within **15** days from the date of issue of letter of intent/ work order. This guarantee shall be in the form of Deposit at Call receipt/Term Deposit Receipt of any Scheduled Bank issued in favour of “**Director, NESAC, Umiam, Meghalaya Pin-793103**” (or) in the form of Bank guarantee issued by a scheduled bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period specified including the extended period if any, the Earnest Money deposited by the contractor will be forfeited and letter of intent/ work order cancelled automatically without any notice to the contractor. The Earnest Money deposited along with tender shall be refunded only after receiving the aforesaid performance guarantee.
8. Intending tenderers may inspect the site before submitting the tenders, with the prior permission Director, NESAC.
9. The tender accepting authority is not bound to accept the lowest or any other tender and reserves the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.
10. The tender accepting authority also reserves the right to alter the scope/ or reduce quantum of work before issue of work order and the tenderer shall not have any claim what so ever on this account.

11. The tender accepting authority reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
12. Canvassing directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
13. The contractor shall not be permitted to tender for works in the Division of that particular Centre of the Department responsible for award and execution of contracts for which his/her near relative is working. He/she shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted Officer in the Department of Space. Any breach of this condition by the contractor would render him liable for rejection of tender or cancellation of contract.
14. The tender should be valid for minimum period of **120 days** from the due date of receipt of the tender specified in Para 1 above. If any tenderer withdraws the offer within the validity period or makes any modifications in the terms and conditions of the tender which are not acceptable to the Department, the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty Percent) of the Earnest Money Deposit absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.
15. On concluding the tender, an agreement shall be drawn with the successful tenderer.
16. The rates quoted shall include all taxes including **Goods and Services Tax (GST) at applicable rates** and levies, duties, cess etc., payable under respective statutes. Deductions as per statutes will be affected from the bill and remitted to the Department concerned.
17. In case of any discrepancies between Hindi & English version, English version shall prevail.
18. The said work is to be taken up inside NESAC Office Campus which is under CISF control. Therefore, following points are to be noted:-
  - (a) List of Staff and labour along with ID proof are to be submitted before commencement of work.
  - (b) Construction working hour from 0900 hrs to 17.00hrs. Beyond the said timing separate permission are to be accorded in advance from the competent authority with valid reason. Since the works are to be taken up inside NESAC Office Campus approach area/parking area in front of the gate are to be kept free from any obstruction/debris/dust etc. for smooth and easy movement.
  - (c) The workers will not be allowed to stay at site.

Sd/-

**Director, NESAC**