

**TENDER FOR SUBSCRIPTION
OF JOURNALS FOR THE
YEAR 2019**

FEBRUARY 2019

**भारत सरकार/Government of India
अंतरिक्ष विभाग/Department of Space
उत्तर-पूर्वी अंतरिक्ष उपयोग केंद्र/North Eastern Space Applications Centre
उमियम/Umiam-793103, मेघालय/Meghalaya**

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उमियम/Umiam-793103, मेघालय/Meghalaya

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निविदा आमंत्रण सूचना / NOTICE INVITING TENDER

निदेशक एनई-सैक उमियम मेघालय, प्रतिष्ठित सेवा प्रदाताओं, फर्मों, ठेकेदारों आदि से निम्नलिखित के लिए दो बोली में मोहरबंद प्रस्तावों को आमंत्रित करते हैं/ Director, NESAC, Umiam, Meghalaya invites sealed offers in two bids from reputed Service Providers, Firms, Contractors etc for the following

एनआईटी सं. / NIT No.	कार्य का नाम / NAME OF THE WORK	इएमडी() डीडी के रूप में / EMD (₹) IN THE FORM OF DD	निविदा शुल्क / TENDER FEE (₹)
NESAC/1054/2019	SUBSCRIPTION OF JOURNALS FOR THE YEAR 2019	₹ 1,50,000/-	₹110/-

निविदा दस्तावेजों के विक्रय का दिनांक / Dates for selling of tender documents: 01.02.2019 to 28.02.2019

निविदा दस्तावेजों को जमा करने की अन्तिम तिथि व समय / Last date & Time for submission of tender documents: 28.02.2019 upto 1330 Hrs.

दिनांक 01.02.2019 से 26.02.2019 को स्पष्टीकरण प्रारम्भ होगा / Clarification Start from 01.02.2019 to 26.02.2019

निविदा खोलने की तिथि, समय व स्थान / Date, Time & Venue of Bid Opening: 28.02.2019 at 1530 Hrs at एनईसैक, उमियम/ NESAC, UMIAM

Instructions to Tenderers:

1. For full details and terms and conditions etc., please see the enclosed annexures.
2. Tender documents can be obtained from the Accounts Officer, I/C Purchase & Stores, NESAC, Umiam.
3. Tender Fee shall be paid in form of CROSSED Demand Draft only. The Demand Draft should be in favor of Director, NESAC drawn on State Bank of India, Umiam (branch Code 2010). The Tender Fee is NON-REFUNDABLE. Your request letter along with Tender Fee may be addressed to the Accounts Officer, I/C Purchase & Stores as indicated above.
4. Interested tenderers may, at their option, download the tender documents from the NESAC website www.nesac.gov.in and submit the Tender Document along with the prescribed tender fee as per details given in the tender notification.
5. While requesting for Tender Documents, please superscribe on the cover as "Request for Tender document against Tender Notice No. **NESAC/1054/2019**
6. Tender Document received after the due date/time will not be considered.
7. While sending sealed quotation/offer superscribe respective Tender Number and Due Date on the envelope.
8. NESAC, UMIAM is not responsible for any postal delays/loss of documents in transit.
9. Director, NESAC reserves the right to accept or reject any/or all the quotations/Expression of Interest in part or full.
10. **All pages forming part of the tender documents should be duly signed, stamped and submitted to NESAC. Pages not signed and stamped will be considered invalid and rejected.**

Sd/-

निदेशक, एनईसैक / Director NESAC

Dated: 01.02.2019

TECHNICAL BID

Technical requirements

1. The firm must be a registered firm in India and in business for the last 10 Years of experience or more.
2. The firm must have Annual Turnover of minimum ₹3.00 Crores (Rupees Three Crores) or more for the Financial Year ending March 2018 (documentary proof to be enclosed).
3. The firm must have received minimum 1(one) order of ₹75 Lakhs or more/ 2(two) orders of ₹40 Lakhs above from any Central Government /Government Autonomous Bodies /PSU /Institutions / Universities for the last three years (documentary proof to be enclosed).
4. The firm should have office/services at Shillong/ Guwahati
5. The firm should provide internet Based/Web based Claim Management support so that we can check, our order status, delivery Status/ Claim status. The Company should be in position to give the live demo of this facility and also give website name where this service can be checked online
6. The firm should submit a Xerox copy of the letter of the Reserve Bank of India permitting you to deal with the foreign journals subscription
7. The firm should have the following Membership: (Certificates to be enclosed)
 - a) Good Offices Committee (GOC)
 - b) Federation of Publishers and Booksellers Association of India (FPBAI)
 - c) Association of Indian Publishers and Booksellers (AIPB)
8. Self attested Copy of PAN No.
9. Self attested Copy of GST Certificate
10. Self attested Copies of Appreciation Letters and Letters of Good Supply from 5(five) Central Government /Government Autonomous Bodies /PSU /Institutions / Universities to be enclosed.

Sl. No.	Item	Details
1.	(i) Name Complete address/Tel No./Fax. No./ E mail/PAN No.	Name: Address Tel No Fax.No.....
2	(i) EMD for ₹.....Lacs (valid for the period ofdays) in Crossed demand draft drawn on any Nationalized/Scheduled Bank in favour of Director, NESAC, payable at SBI Umiam [Branch Code 2010 (Barapani)].	DD No. Dated ₹ Rupees.....
3	Status -Whether firm or company (submitcopy of registration certificate)	
4	Are you a member of the Federation of Publishers & bookseller Association of India. If yes, mention registration No. and year of registration. (submit documentary proof)	Registration No. Year of registration
5	Name of publishers, whom you represent as sole/exclusive /preferred distributor in India. (submit documentary proof)	
6	No. of years of experience in subscribing Journals on behalf of Indian Govt. institutions/Universities /Colleges - minimum years. (submit documentary proof) (submit documentary proof)	
7	Annual turnover of the company. Annual Turnover of ₹. 3.00 Crores for the Financial Year ending March 2018. Submit Balance Sheet	

8	a) Details of 1(one) order of ₹.75 Lacs or more/ 2 (two) orders of ₹.40Lacs or more from any Central Government/ Government Autonomous Bodies/PSU/ Institutions/Universities for the last three years Submit Documentary Proof.	
	b) Provide performance certificates from 5 Central Government /Government Autonomous Bodies /PSU /Institutions / Universities (Submit documentary proof)	
9	Specify the time gap for commencement of delivery of periodicals from the date of confirmed order.	
10	Do you agree to replace the damaged/ missing issues within days from the expected date of delivery	
11.	Do you unconditionally, agree to refund the amount equivalent to the cost of non-supplied and lost in transit periodicals at the time of final settlement of advance	
12.	Do you agree to supply the missing / non supplied issues to complete the volumes even after final settlement has been made	
13.	Do you agree to update the supply status reports on weekly basis, on the day mutually agreed upon	

Signature & Seal

TERMS & CONDITIONS

1. The order for Subscription of Journals shall be for the year 2019 unless it is curtailed or terminated by NESAC owing to deficiency of service of the subscription of Journals. The order may be renewed for a period of two years with the same party based on the prevailing Journals rates and GOC rates at the time of renewal if subscription is found satisfactory. The order shall be automatically expire unless extended further by the mutual consent of party and NESAC.
2. **Prices:** The firm should confirm that they are charging the Publisher prices applicable for India any other special reduced prices ,applicable for developing countries
3. **Delivery commencement :** The firm should inform the time required for commencement of delivery of journals from the date of order
4. **Delivery Mode:** All the Journals other than the online Journals must be hand delivered / couriered by the Supplier to NESAC, UMIAM
5. **Claim Settlement Period / Prorata Refund :** All the Supplies of the Journals must be completed by End of March of the subsequent Year .This means that the 2019 Journals supply must be completed and close all the account (including refund if any) on or before 30.06.2020 .
6. **Refund against missing issues of Journals :** The Supplier must provide pro-rata refund against the missing issues of journals “ outstanding “ on or before 31st December 2020.
7. **Free Online Access :**The online facility for journals having free online Access on Print Subscription rate must be provided by the Supplier .
8. **Supplementary Bills along with Price Proof :** All Supplementary Bills must be raised within 90 days from the date of order. All supplementary Bills should be submitted along with Publisher Price Proof applicable for the Year.
9. **Existing Customer List :** The Supplier should enclose List of Central Government /Government Autonomous Bodies /PSU /Institutions / Universities/Colleges served by the Supplier for Journal Subscription Services or other customers of National repute.
10. **Discount Offered :** The Supplier should inform Discount offered on complete order . Discount on individual /selected Journals will not be entertained .
11. **Service charges :** The Supplier should inform whether any service charges are applicable on journal Subscription services
12. **Publisher Price Proof for the Year 2019 :** The Supplier must submit 2019 Publisher Price Proof along with the offer .
13. **Refund for late Publication /Ceased Publication :** In case if the Supplier is not in a position to place the order for any journal ordered by at NESAC, UMIAM or incase of Journal not being published for the Year 2019, the advance collected by the Supplier must be refunded within 60 days from the date of receiving advance payment at NESAC, UMIAM.

14. NESAC, UMIAM reserves the right of accepting /rejecting any quotation in part or all the quotations without assigning any reason whatsoever. The decision of the Director, NESAC, UMIAM shall be final and binding to the suppliers, including fixing of penalty for any violation of the agreement.
15. In order to avail of the benefits extended by Government of India to the Micro and Small Sector, please submit attested copy of valid Entrepreneur Memorandum Part-II signed by the General Manager, District Industries Centre along with the offer.
16. **Arbitration:** In the Event of any question, dispute or differences arising under these conditions or any conditions contained in the Purchase Order or in connection with this contract (except as to any matters the decision of which is specially provided for by these conditions) the same shall be referred to the sole arbitration of the Director or any other person appointed by him. It will be no objection that the arbitrator is a Government Servant that he had to deal with matter which the contract relates or that in the course of his duties as a Government Servant he has expressed views on all over any of the matters in dispute of difference. The award of the Arbitrator shall be final and binding on the parties of this contract.

It is a term of this contract: -

- a) If the Arbitrator be the Director, NESAC.
 - i) in the event of his being transferred or vacating his office by resignation or otherwise it shall be lawful for his successor-in office-either to proceed with the reference himself or to appoint another person as Arbitrator or
 - ii) in the event of his being unwilling or unable to act for any reason, it shall be lawful for the Director to appoint another person as Arbitrator or

- b) If the Arbitrator be a person appointed by the Director, NESAC:-

In the event of his dying neglecting or refusing to act, or resigning or being unable to act, for any reason, it shall be lawful for the Director either to proceed with the any reason. It shall be lawful for the Director either to proceed with the reference himself or to appoint another person as arbitrator in place of the outgoing arbitrator. Subject as aforesaid, the Arbitration Act 1940 and the rules there under and any statutory modifications thereof for the time being in force shall be deemed to apply to the arbitration proceeding under this Clause. The Arbitrator shall have the power to extend with the consent of the Purchaser and the Contractor the time of making and publishing the award. The venue of an arbitration shall be the place as the Purchaser in his absolute discretion may determine Work under the Contract shall if reasonably possible, continue during Arbitration Proceedings.

- 16 **Jurisdiction:** The Courts within Nongpoh shall have jurisdiction to deal with and decide any matter arising out of this contract.

उत्तर/पूर्वी अंतरिक्ष उपयोग केंद्र-North Eastern Space Applications Centre
उमियम/Uiam-793103, मेघालय/Meghalaya

निविदा सं./Tender No.: NESAC/1054/2019
संदर्भ सं./Ref No.:.....
दिनांक /Date:.....

PRICE BID

सेवा मे/To,
लेखा अधिकारी /Accounts Officer
I/C Purchase & Stores Division
एनई/सैक-NESAC
उमियाम/Uiam

श्रीमान/Dear Sir,

I/We hereby offer to supply the stores detailed herewith/below at the price hereunder quoted and agree to hold this offer open tillI/We shall be bound to supply the stores hereby offered on the issue of the Purchase Order communicating the acceptance thereof on or before the expiry of the last mentioned date. You have the liberty to accept any one or more of the items of stores tendered for any portion of any one or more of items of such stores. I/We notwithstanding that the offer in this tender has not been accepted in whole, shall be bound to supply to you such items and such portion or portions of one or more of the items as may be specified in the said Purchase Order communicating the acceptance.

Subscription Of Journals For The Year 2019						
Sl. No	TITLE	Subscription Type	Currency	Subscription Price	Conversion rate	Amount in INR (₹)
1	Annals of The Association of American Geographers + The Professional Geographer	Print only				
2	Applied Geomatics	Print only				
3	ASCE Journal of Water Resources Planning And Management	Print only				
4	Canadian journal of Remote Sensing	Online only				
5	Down to Earth	Print only				
6	Indian Forester	Print only				
7	International Journal of Geographic Information Science	Print only				
8	International Journal of Geoinformatics	Print + Online				
9	International Journal of Remote Sensing + Remote Sensing Letters	Print only				

Sl. No	TITLE	Subscription Type	Currency	Subscription Price	Conversion rate	Amount in INR (₹)
10	International Journal of Satellite Communications and Networking	Print only				
11	Journals of Agrometeorology	Print only				
12	Journal of Applied Meteorology and Climatology	Print only				
13	Journal of Earth System Science	Print only				
14	Journal of The Geological Society of India	Print only				
15	Journal of Geophysical Research	Online only				
16	Journal of the Indian Society of Soil Science	Print only				
17	Journal of The Atmospheric Sciences	Print only				
18	Journal of Tropical Ecology	Online only				
19	Mausam	Print only				
20	Nature	Print only				
21	Nature Climate Change	Print only				
22	PC Quest	Print only				
23	Photogrammetric Engineering and Remote Sensing	Print only				
24	Readers Digest	Print only				
25	Resonance: Journal of Science Education	Print only				
26	Science	Print only				
27	Science Reporter	Print only				
28	Space News	Print only				
29	The Indian Journal of Agricultural Science	Print only				
30	Transactions in GIS	Print only				

Sl. No	TITLE	Subscription Type	Currency	Subscription Price	Conversion rate	Amount in INR (₹)
31	Weather and Forecasting	Print only				
32	Yojana (English)	Print only				
33	Yojana (Hindi)	Print only				
List of subscription Elsevier Journals for the year 2019						
1	Ecological Modelling	Print only				
2	Forest Ecology and Management	Print only				
3	International Journal of Applied Earth Observation and Geoinformation	Print only				
4	ISPRS of Photogrammetry and Remote Sensing	Print only				
5	Remote Sensing of Environment	Print only				
6	Remote Sensing Applications Society and Environment	Online only				
TOTAL						
छूट/Discount						
कुल/Total after Discount (A)						
Taxes & other duties if any					In percentage	राशि (₹) Amount (₹)
1						
2	Others					
कुल/Total of taxes & other Duties (B)						
GRANT TOTAL (A+B) (In words) Rupees						

Note: All the rates should be given both in figures and words

वितरण का स्थान/Place of delivery	F.O.R NESAC, Umiam
Date by which the ordered item/s will be supplied	

I/We have understood the terms and conditions of the contract and the instructions of tenderers annexed to the notice invitation to tender and have thoroughly examined the specification/drawing and/or pattern quoted or preferred to herein and/or fully aware of the nature of stores required and my/or offer is to supply the stores strictly in accordance with the requirements subject to the terms and conditions contained in the purchase orders communicating the acceptance of this tender either in whole or in part.

Date:

निविदाकार के मुहर व हस्ताक्षर
Seal and Signature of the Tenderer

SPECIAL INSTRUCTIONS FOR 2 PART TENDER

1. Tender documents will be hosted on NESAC Web site of <http://www.nesac.gov.in>. Interested tenderers may, at their option, download the tender documents from website and submit offers along with prescribed tender cost (in the form of Demand Draft) and EMD (in form of Demand Draft/Bank Guarantee) as per details in the tender notification. The Demand Draft/Bank Guarantee should be sent in a separate cover with a covering letter along with the cover containing the quotation.
2. Tender fee shall be payable only in the form of bank draft drawn in favour of Director, North Eastern Space Applications Centre (NESAC), payable at SBI Umiam (BRANCH CODE : 2010). No other mode of payment for tender fee is acceptable.
3. Vendors/firms name and tender no. shall be indicated on the reverse side of the Demand Draft.
4. While requesting for tender documents, please do not superscribe tender number and due date on the envelop. Instead indicate "Request for Tender Documents".
5. Detailed specification, terms and conditions are furnished in the tender documents.
6. DD should not be dated prior to the date of advertisement / intimation / website. Separate requests and demand drafts shall be sent for each tender document.
7. NESAC will not be responsible for non-receipt of tender documents/offers due to postal delay / loss in transit.
8. Quotations received without payment of tender fee will be treated as unsolicited.
9. Quotation shall be valid for a period of **NINETY** days from the date of opening.
10. Quotations received after the due date and time will not be considered.
11. While submitting your offer please superscribe tender no and due date on the envelope. Addressed to The Accounts Officer, I/C Purchase & Stores, North Eastern Space Applications Centre, Government of India, Department of Space, Umiam – 793 103, Meghalaya, INDIA
12. **If tender opening date happens to be public holiday tender will be opened on the next Working day & interested Vendors may depute their Representatives with proper authorization letter to attend the Public Tender opening.**
13. Request for the extension of the due date will not be considered.
14. Director, NESAC reserves the right to accept or reject any tenders in part or full without assigning any reasons thereof.
15. Tenderers who do not utilise the website shown at clause 01 above can also procure the Tender documents from The Accounts Officer, I/C Purchase & Stores, North Eastern Space Applications Centre, Government of India, Department of Space, Umiam – 793 103, Meghalaya, India on payment of Non-refundable Tender fee as indicated above, on all working days between **1000Hrs to 1400Hrs**